

2022/23 Undergraduate/Graduate Catalogs and Student Handbook Addendum

Update: 12/08/2022

Updated Course Withdrawal Policy

Course Withdrawal Policy

A student who wishes to drop a course after the first week of the semester must withdraw from the course. The student must complete a "Request to Drop/Add a Course" and submit it to Records and Registration. If a student withdraws from a course before the end of the twelfth week of the semester, a grade of "W" (withdrawal) is recorded on the transcript. A withdrawal is not computed in the grade point average.

Students who find it necessary to withdraw from a course after the twelfth week of the semester or after the completion of a blocked clinical requirement for a course must petition the Dean of the student's program for permission to withdraw. If approved to withdraw, the student will receive a "WP" (withdraw passing) or a "WF" (withdraw failing) on the transcript, depending upon the student's grade in the course (class or clinical) at the time of withdrawal. A "WP" or completion of blocked clinical requirements for a course and does not petition for a WP or WF, the course grade will be assigned based on work completed to date with a grade of zero assigned for work not completed. This may result in a failing grade. The failing grade will be included in the grade point average. A "WF" in a course will count as a failure and may impact progression.

Withdrawal deadlines for summer terms or sessions less than a full semester follow a prorated tuition refund and withdrawal schedule. Prorated schedules are available in Records and Registration.

Students are only allowed to attend classes they are enrolled in. Students who have withdrawn from a course are no longer enrolled in it; therefore, they are not permitted to further attend the course.

Undergraduate

Immunizations required by program:

Nursing (Lincoln Location)

- **MMR (Measles, Mumps, & Rubella)** - 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella.
- **Varicella (Chicken Pox)** - 2 dose vaccine series or a Varicella blood titer demonstrating positive immunity if previously had Chicken Pox disease. History of disease alone does not meet requirement.
- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire must also be completed electronically as part of the admission documentation process. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted to Student Health prior to start date. An electronic TB Symptom Screening/Risk Assessment will be completed annually.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 vaccine dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 conjugate vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **AND** a Hepatitis B Surface Antibody blood titer demonstrating positive immunity **OR** Hepatitis B Surface Antibody blood titer demonstrating positive immunity alone
- **COVID-19 (SARS-CoV-2)** - fully immunized 2 weeks prior to start date **OR** a signed declination for medical, religious, or creed exemption on file with Student Health prior to start date. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**—Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If flu vaccination is received elsewhere, documentation is required. For students who decline or cannot have the flu a declination form must be signed and on file.

Nursing (Hastings Location)

- **MMR (Measles, Mumps, & Rubella)** - 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella.
- **Varicella (Chicken Pox)** - 2 dose vaccine series or a Varicella blood titer demonstrating positive immunity if previously had Chicken Pox disease. History of disease alone does not meet requirement.
- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire must also be completed electronically as part of the admission documentation process. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted to Student Health prior to start date. An electronic TB Symptom Screening/Risk Assessment will be completed annually.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 vaccine dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 conjugate vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **AND** a Hepatitis B Surface Antibody blood titer demonstrating positive immunity **OR** Hepatitis B Surface Antibody blood titer demonstrating positive immunity alone
- **COVID-19 (SARS-CoV-2)** - fully immunized 2 weeks prior to start date **OR** a signed declination for medical, religious, or creed exemption on file with Student Health and Mary Lanning Employee Health prior to start date. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**-Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic, through Bryan Employee Health Services or Mary Lanning Employee Health Services. If flu vaccination is received elsewhere, documentation is required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file at both the college and Mary Lanning Employee Health.

Sonography

- **MMR (Measles, Mumps, & Rubella)** - 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella
- **Varicella (Chicken Pox)** - 2 dose vaccine series or a Varicella blood titer demonstrating positive immunity if previously had Chicken Pox disease. History of disease alone does not meet requirement.

- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire must also be completed electronically as part of the admission documentation process. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted prior to start date. An electronic TB Symptom Screening/Risk Assessment will be completed annually.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 vaccine dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 conjugate vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **AND** a Hepatitis B Surface Antibody blood titer demonstrating positive immunity; **OR** Hepatitis B Surface Antibody blood titer demonstrating positive immunity alone
- **COVID-19 (SARS-CoV-2)** - fully immunized 2 weeks prior to start date **OR** a signed declination for medical, religious, or creed exemption on file with Student Health prior to start date. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**-Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If flu vaccine is received elsewhere, documentation is required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file.

Biomedical

- **MMR (Measles, Mumps, & Rubella)** - 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella
- **Varicella (Chicken Pox)** - 2 dose series or a Varicella blood titer demonstrating positive immunity if previously had Chicken Pox disease. History of disease alone does not meet requirement.
- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire must also be completed electronically as part of the admission documentation process. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 vaccine dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).

- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 conjugate vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **OR** a positive Hepatitis B Surface Antibody blood titer demonstrating positive immunity.
- **COVID-19 (SARS-CoV-2)** - fully immunized 2 weeks prior to start date **OR** a signed declination for medical, religious, or creed exemption on file with Student Health prior to start date. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**-Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If flu vaccine is received elsewhere, documentation is required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file.

Health Professions

- **MMR (Measles, Mumps, & Rubella)** -2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella
- **Varicella (Chicken Pox)** - 2 dose vaccine series or a Varicella blood titer demonstrating positive immunity if previously had Chicken Pox disease. History of disease alone does not meet requirement.
- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire must also be completed electronically as part of the admission documentation process. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 vaccine dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 conjugate vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **OR** a positive Hepatitis B Surface Antibody blood titer demonstrating positive immunity.
- **COVID-19 (SARS-CoV-2)** - fully immunized 2 weeks prior to start date **OR** a signed declination for medical, religious, or creed exemption on file with Student Health prior to start date. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**-Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If flu vaccine is received elsewhere, documentation is

required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file.

Non-Degree Seeking

- Non Degree Seeking (NDS) students with a clinical component in their assigned course must complete a TB Screening Questionnaire. Additional screening (TB Symptom Screening/Risk Assessment) may be required if further evaluation is needed. Depending on clinical site requirement, student may need to provide proof of a current TB skin test or TB blood test within 6 months prior to start date. Students are required to follow Bryan Health's policy on COVID-19 and seasonal influenza. Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services.

Online Only

- Exempt from all immunization requirements.

Graduate:

Immunizations required by program:

MSN & Ed.D

- **MMR (Measles, Mumps, & Rubella)** - 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella
- **Varicella (Chicken Pox)** - 2 dose series or a positive Varicella blood titer demonstrating immunity if previously had Chicken Pox. History of disease alone does not meet requirement.
- **TB (Tuberculosis):** Not required prior to start date. TB testing may be required during practicum experiences. A TB Screening Questionnaire was completed upon admission.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
 - One dose of conjugate vaccine from ages 11-15 years with a booster vaccination at age 16 years **OR** if did not receive conjugate vaccine prior to 16 years old, the requirement is to have 1 vaccination prior to age 21 years.
- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **OR** Hepatitis B Surface Antibody blood titer demonstrating immunity alone
- **COVID-19 (SARS-CoV-2)**- fully immunized 2 weeks prior to start date or declination for medical, religious, or creed exemption on file with Student Health. Declination may result in weekly COVID-19 testing requirement.

Mandatory seasonal influenza vaccination-Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If vaccine is received elsewhere, documentation is required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file. **NOTE: required for student when in semester attending practicum, or if attending on campus classes.**

DNAP

- **MMR (Measles, Mumps, & Rubella)** -- 2 dose vaccine series or a blood titer demonstrating positive immunity of each- measles, mumps, rubella
- **Varicella (Chicken Pox)** - 2 dose series or a positive Varicella blood titer demonstrating immunity if previously had Chicken Pox. History of disease alone does not meet requirement.
- **TB (Tuberculosis)** - 2-step TB skin test (two separate skin tests at least 1 week apart or two TB skin tests within the 12 months prior to start date) **OR** a TB blood test (IGRA: T-spot or QuantiFERON Gold) within the 12 months prior to start date. A TB Screening Questionnaire was completed upon admission. If a student has history of positive TB skin test or IGRA, documentation of follow up screening/care from healthcare provider must be submitted to Student Health. TB testing will be required annually to meet clinical site requirement.
- **Tdap (Tetanus, Diphtheria, and Pertussis)** - 1 dose required within the past 10 years prior to start date- Once expired can be updated with another Tdap or plain Tetanus (Td).
- **Meningococcal (meningitis)** - Only for students under the age of 21 years.
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- **Hepatitis B** – 2 or 3 dose vaccine series (depending on type of vaccine) **AND** a positive Hepatitis B Surface Antibody blood titer demonstrating immunity **OR** Hepatitis B Surface Antibody blood titer demonstrating immunity alone
- **COVID-19 (SARS-CoV-2)**- fully immunized 2 weeks prior to start date or declination for medical, religious, or creed exemption on file with Student Health. Declination may result in weekly COVID-19 testing requirement.
- **Mandatory seasonal influenza vaccination**- Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services. If flu vaccine is received elsewhere, documentation is required. For students who decline or cannot have the flu vaccine a declination form must be signed and on file.

Non-Degree Seeking

- Non Degree Seeking (NDS) students with a clinical component in their assigned course must complete a TB Screening Questionnaire. Additional screening (TB Symptom Screening/Risk Assessment) may be required if further evaluation is needed. Depending on clinical site requirement, student may need to provide proof of a current TB skin test or TB blood test within 6 months prior to start date. Students are required to follow Bryan Health's policy on COVID-19 and seasonal influenza. Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services.
- Non Degree Seeking (NDS) students without a clinical component in their assigned course are exempt from these requirements except for Bryan Health's policy on COVID-19 and seasonal influenza. Influenza vaccination will be provided at no expense to students who receive their vaccination at a college clinic or through Bryan Employee Health Services.

Online Only

- Exempt from all immunization requirements.