

Master of Science in Nursing (MSN) Academic Policies

Transfer Credit

A maximum of nine credit hours may be accepted for transfer toward any graduate nursing degree. Students requesting credit for courses taken at other institutions must have those courses evaluated. The request for transfer must be approved by the program dean/director and the student's advisor.

- Criteria for transfer courses:
- Only courses for which the student has earned at least a B (or the equivalent of a B) will be considered for transfer credit.
- Courses must have been taken at a regionally accredited academic institution.
- Nursing courses must have been taken at an Accreditation Commission for Education in Nursing (ACEN) or Commission on Collegiate Nursing Accreditation (CCNE) accredited institution.
- Official transcripts must be received by Records and Registration.
- Students may be required to provide catalog course descriptions and/or course syllabi for the requested courses.

Credit for Prior Learning

Students must be accepted for admission to a program and have permission from the program dean/director to obtain credit for previous learning. Previous learning will be demonstrated through a portfolio that explains how course outcomes have been met via previous experiential learning and includes supportive evidence. No more than nine credits of a degree may be earned via credit for prior learning.

Portfolio Criteria

A portfolio of evidence of prior learning must include:

- Face page with student's name and course for which the waiver is requested
- Resume or Curriculum Vitae
- Copy of the course syllabus
- An narrative of how the applicant has met each of the course outcomes via previous learning and experience
- Supportive evidence as determined by course faculty